

Denis Meylemans

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Camp Manager/Facilities Manager/General Service Manager/Camp Boss/Accommodations Manager

Accomplished senior management professional offering extensive experience in the areas of camp management, business planning and strategic development. Illustrious track record of effectively liaising with the regulatory authorities, vendors and safety/welfare personnel while establishing and managing camps for both military and civilian staff. Skilful and adaptable chef, equipped with a Degree in Hotel and Catering Education coupled with hands-on experience of working as a cook in Belgian Military Kitchens and NATO Base while utilising in-depth understanding of menu planning, food and beverage, hygiene and procurement. Displaying exceptional ability to perform activities pertaining to camp programmes, maintaining policies and procedures, ensuring compliance with law enforcement regulations as well as delivering optimal level of quality.

CORE COMPETENCIES

- Property Management ▪ Health and Safety Management ▪ Cost Control ▪ Client Relationship Management ▪ Hospitality Services
- Record-keeping and Documentation ▪ Problem Analysis ▪ Continuous Operation/Process Improvement ▪ Facilities Management
- Service Delivery ▪ Contract Negotiation and Coordination ▪ Planned Maintenance ▪

KEY SKILLS

- **Site Administration and Service Delivery** – Showcasing extensive expertise in implementing administrative techniques and principles while serving as a primary coordinator and facilitator for the camp. Expert in managing and coordinating interdisciplinary activities assuring that the camp is in compliance with federal, state and local regulations. Highly proficient in delivering service and facility requirements that meet organisational goals within established budget. Skilled in managing all the camp process and operations in an efficient manner, thus exceeding clients' expectations in complex business scenarios.
- **Operations and Maintenance** – Expert in establishing and achieving established KPIs, ensuring timely delivery with optimum quality as per pre-established service agreements. Hands-on experience in negotiating contracts with the vendors, third party contractors and outsourced partners. Acting as a key point of contact for services provided and maintenance work done for camp sites. Competent in identifying key areas of obstruction/breakdowns and formulating long-term strategies to minimise breakdown time.
- **Risk Assessment and Health and Safety (H&S) Standards** – Track record of establishing and implementing OH&S, HSE and HAACP standard procedures. Striving towards creating and facilitating safe working environment by ensuring compliance with the legislative and procedural requirements. Facilitating safety, first aid and housekeeping training; also ensuring effective utilisation of personal protective equipment at the client location. Displaying successful experience in practical application of a Permit to Work (PTW) system within the company.
- **Team Leadership and Management** – Showcasing exceptional situational leadership while supervising teams. Highly competent in establishing and developing an energetic team to deliver better business results. Facilitating collaborative working environment within the team to improve accountability by encouraging employees towards achieving organisational objectives.
- **Relationship Building and Communication Skills** – Multilingual communicator, fluent in English, French, Dutch, German and Georgian as well as basic Spanish, utilising relationship building skills to optimise communications with clients and key stakeholders. Exhibiting impeccable skills in working in fast-paced and complex environments. Proven ability to interact effectively with people of diverse nationalities and comfortable with working in a multicultural set-up.

KEY ACHIEVEMENTS/PROJECTS

- Played a focal role in managing and supervising a workforce of 1000 people residing in a subcontractor's 7000 camp while managing a project in Qatar; worked closely with the subcontractor and ensured that all employees were provided proper food with excellent welfare.
- Instrumental in restructuring a camp and facilitating a well set-up facility with all welfare activities in place; fully transformed the camp operations, reorganised menus and organised events/theme night for the residents after work.
- Successful in always maintaining adherence with health and safety standards within the camp and facilitating comfortable accommodation to employees.

CAREER HISTORY

General service Manager Boskalis /Van Oord New Suez Canal Expansion Project Egypt/Kazakhstan **2014 – Present**

- Starting up and operating 5 accommodation barges – Floatels for the new Suez Canal expansion Project
- Assisting PMT in running and continues looking after sufficient accommodation for over 1500 people who are accommodated on the new canal.
- Effectively performing management functions to ensure welfare of all people at the barges by facilitating clean water supply, removing sewage, conducting fire drills, etc.
- Overlooking 2 hotels onshore that is rented excluded for the project and use to accommodate employees of the consortium (Boskalis-Jan De Nul- Van Oord and NMDC)

Camp Manager/Facilities Manager | Chicago Bridge & Iron (CB&I), Dubai **2007 – 2013**

- Ensured proper construction and smooth operations of a camp comprising 6,000 men while maintaining compliance with health and safety standards.
- Oversaw and supervised various functions at the camp including creating various menus, as well as meticulously reviewing bids from catering companies.
- Effectively performed management functions to ensure welfare of all people at the camp by facilitating clean water supply, removing sewage, conducting fire drills, etc.
- Significantly assisted in setting up new camps for up-coming projects while managing all logistical efforts at the existing camp such as travel documents, exit permits, gate passes, etc.
- Successfully established and audited various camps while managing the CBI project in Saudi Arabia, Bahrain, Kuwait and across UAE.
- Responsible for running a 600-man camp in Angola for a Chevron project in Cabinda.

Unit Manager (Exxon Mobil's Jade Platform, Equatorial Guinea) | FTF Catering Group, Equatorial Guinea **2005 –2007**

- Directed all activities pertaining to the provision of food and beverage services on the platform, including inventory control and procurement as well as menu planning.
- Ensured delivery of required training to local staff members relating to maintenance of excellent health and safety standards while overseeing crew changes and food logistics.

Swamp Operations Manager | Universal Sodexho, Nigeria **2005**

- Effectively managed and supervised staff members to ensure smooth and efficient operations of all offshore activities (7 houseboats).
- Performed various management duties such as costing, procurement, crew change logistics and new staff training.

Chef/Manager | Ligabue Catering Services, Gulf of Mexico, USA **2005**

- Attended over 200 international personnel on board the Saibos 255 pipe-laying vessel offshore Port Harcourt in Nigeria; ensured that all procurement and menu planning activities run smoothly.

Camp Logistics Manager | Halliburton KBR (Kellogg Brown & Root), Iraq **2004 –2005**

- Established a camp for both military and civilian personnel in the middle of a war zone while overseeing all catering and welfare facilities.
- Ensured delivery and maintenance of excellent services within the camp as well as managed kitchen and dining room, facilitated expert training to staff members and developed purchasing contacts.

Site Manager | Catering International Services, Marseille, France **2003**

- Effectively spearheaded multiple projects across Georgia and Mongolia while establishing camps for various clients to deliver exceptional services to 700 personnel.
- Performed management duties such as procurement, menu planning, staff training and transport arrangement.

EARLIER CAREER

Chef Saibos International, Gabon	2002 –2003
Camp Manager (Exxon Mobil's Jade Platform, Equatorial Guinea)/ Chef Manager (Anadarko Petroleum Co., Sahara Desert) Ouest Catering Group, Algeria	1998 –2003
Chef Manager (Chevron FPSO Vessel 'Kuito', Offshore Angola) Albert Abela Catering, Angola	1999
Chef Manager (Foster Wheeler Petrochemical Plant, Port Harcourt, Nigeria) South Gate International, England	1996 –1998
Chief Cook Various Restaurants, Antwerp, Belgium	1995 –1996
Chef Restaurant Baja Sardinia, Mallorca, Spain	1994 –1995
Chef de Partie Restaurant Tramstatie, Brussels, Belgium	1993 –1994

EDUCATIONAL AND PROFESSIONAL DEVELOPMENT

Military Service Cook in UK Military Kitchens, NATO Base, Munchen Gladbach, Germany	1991
PIVA (Hotel & Catering Education) Antwerp, Belgium	1990

PERSONAL DETAILS

Date of Birth: 23rd April 1974
Marital Status: Married

Nationality: Belgian
Driver's Licence: Euro

References available on request